

**WINNETKA-NORTHFIELD PUBLIC LIBRARY DISTRICT  
SPECIAL MEETING OF THE BOARD OF TRUSTEES**

**THE MEETING WILL BEGIN AT 7:00 PM AT NORTHFIELD BRANCH LIBRARY  
COMMUNITY ROOM**

**AGENDA**

**Monday, September 16, 2019  
7:00 PM**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PUBLIC COMMENTS**
- IV. PUBLIC HEARING ON PROPOSED BUDGET AND APPROPRIATION  
ORDINANCE FOR FISCAL YEAR 2019-2020\***
- V. VOTE TO ADOPT BUDGET AND APPROPRIATION ORDINANCE FOR FISCAL  
YEAR 2019-2020**
- VI. ADJOURNMENT**

**The Board of Trustees of the Winnetka-Northfield  
Public Library District, Cook County, Illinois**

Ordinance No. 2019-2020/2

COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE  
FOR LIBRARY PURPOSE FOR THE FISCAL YEAR 2019-2020

WHEREAS, the Illinois Municipal Budget Law, 50 ILCS 330/1 et seq., as amended, requires all Illinois municipal corporations to adopt a combined annual budget and appropriations ordinance specifying the objects and purposes of expenditures; and the Illinois Public Library District Act, 75 ILCS 16/1-1 et seq. provides procedures for the passage of a budget and appropriation ordinance and a tax levy ordinance; and WHEREAS, pursuant to the above and other statutes, an ordinance has been prepared in a tentative form and made available for public inspection at least thirty (30) days prior to the adoption thereof, and a public hearing on said budget and appropriation ordinance has been held prior to final action hereon, and notice of said hearing was advertised in a newspaper published within the District;

NOW, THEREFORE BE IT ORDAINED by the Board of Trustees of the Winnetka-Northfield Public Library District, Cook County, Illinois, as follows:

Section 1. The following budget containing an estimate of all receipts of said Library District, and of expenditures therefrom, is hereby adopted as the budget for said District for the Fiscal Year beginning July 1, 2019 and ending on June 30, 2020; and the same sums are hereby appropriated as necessary to defray said expenses and liabilities of this Library District, for the objects and purposes indicated for the said Fiscal Year:

COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE  
FOR LIBRARY PURPOSES FOR THE FISCAL YEAR 2019-2020

CASH ON HAND BEGINNING OF FISCAL YEAR: \$4,932,824

ESTIMATE OF CASH EXPECTED TO BE RECEIVED DURING THE FISCAL YEAR:

		Budget 19-20	Appropriation
1.	Tax Receipts	\$ 4,095,150	\$ 4,400,000
2.	Corporate Replacement Tax	\$ 20,000	\$ 50,000
3.	Per Capita Grant	\$ 21,696	\$ 25,000
4.	Gift Fund	\$ 2,000	\$ 300,000
5.	Friends of the Library	\$ 25,000	\$ 50,000
6.	Kenilworth Service Contract	\$ 100,000	\$ 110,000
7.	Other Income	\$ 89,000	\$ 200,000
TOTAL ESTIMATED REVENUE:		\$4,352,846	\$5,135,000

ESTIMATE OF EXPENDITURES FROM GENERAL FUND:

		Budget 19-20	FY 2019-20
	IT Services	\$ 171,250	\$ 180,000
	Administrative Services	\$ 326,904	\$ 360,000
	Personnel Salaries and Benefits	\$ 1,790,000	\$ 1,861,600
	Programming	\$ 79,100	\$ 100,000
	Insurance	\$ 30,000	\$ 35,000
	Materials	\$ 650,900	\$ 725,000

Capital Outlay	\$	750,000	\$	1,000,000
Contingency	\$	-	\$	300,000
<b>Total General Expenses</b>	\$	<b>3,798,154</b>	\$	<b>4,561,600</b>
TOTAL GENERAL FUND				
BUDGET AND APPROPRIATION:	\$	3,798,154	\$	4,561,600
ESTIMATE OF EXPENDITURES FROM SPECIAL TAX FUNDS:				
1. IMRF	\$	111,000	\$	200,000
2. FICA	\$	123,000	\$	150,000
3. Unemployment Insurance Fund	\$	1,000	\$	20,000
4. Liability Insurance	\$	15,000	\$	30,000
5. Audit	\$	11,050	\$	20,000
6. Building and Equipment (.02%)	\$	286,146	\$	500,000
TOTAL SPECIAL TAX FUNDS:	\$	547,196	\$	920,000
TRANSFER OF FUNDS FROM GENERAL FUND				
TO SPECIAL RESERVE FUND:	\$	500,000	\$	1,000,000
<b>TOTAL LIBRARY APPROPRIATION:</b>			\$	<b>6,481,600</b>
ESTIMATED YEAR END CASH ON HAND JUNE 30, 2020:		\$4,440,320		

Section 2. There is hereby appropriated from the taxes to be levied for the Fiscal Year and other sources of income the sum of SIX MILLION, FOUR-HUNDRED EIGHTY-ONE THOUSAND SIX HUNDRED DOLLARS (\$6,481,600) the same to be divided among the several corporate objects and purposes for the aforesaid Fiscal Year.

Section 3. Except as otherwise provided by law, no further appropriations shall be made at any time within such Fiscal Year, provided that this Board may from time to time make transfers between the various items in any Fund, or appropriate in excess of those authorized by the budget in order to meet an immediate and unforeseen emergency, by two-thirds (2/3) vote of all the trustees, as provided by 75 ILCS 16/40-50, et seq., and this Board may amend this budget and appropriation ordinance from time to time by the same procedures as prescribed by statute for the original adoption of a budget and appropriation ordinance; provided that nothing in this Section shall be construed to permit transfer between Funds required by law to be kept separate. Any remaining balances after the close of the Fiscal Year shall be available until August 30 for the authorization of the payment of obligations incurred prior to the close of the Fiscal Year, and until September 30 for the payment of such obligations or for the transfer of unexpected balances thereof to be accumulated, as provided by 75 ILCS 16/30-90.

Section 4. The Board has established a Special Reserve Fund, in accordance with appropriate statutes, in which case the unexpended balances from the proceeds received from the library taxes may be accumulated in the Special Reserve Fund.

Section 5. A Copy of this ordinance in tentative form has been available for public inspection at the Winnetka-Northfield Public Library District for thirty (30) days, and notice of said hearing has been given by posting for thirty (30) days, and by publication in a newspaper published within this District in substantially the following form:

Section 6. This ordinance is passed pursuant to statutory authority and the Illinois Public Library District Act, 75 ILCS 16/35-5, et seq., and 16/40-50; and the Illinois Revenue Code, 35 ILCS 205/157, et seq; and other statutes appertaining thereto.

Section 7. This ordinance shall be in full force and effect from and after its passage and approval according to law, and any resolutions or ordinances in conflict with this are hereby repealed; and should any part of this ordinance be adjudged invalid or unconstitutional, such adjudication shall affect only that part of this act specifically covered thereby, and shall not affect any other provision or parts of this act, which shall be severable therefrom.

PASSED by the Board of Library Trustees of the Winnetka-Northfield Public Library District, Cook County, Illinois on the 16th day of September 2019 by a vote of

AYES:

NAYS:

ABSENT or NOT VOTING:

APPROVED:

Jean Paul Ruiz-Funes  
President, the Board of Library Trustees  
of the Winnetka-Northfield Public Library District,  
Cook County, Illinois

ATTEST:

Suzanne Shoup  
Secretary, the Board of Library Trustees  
of the Winnetka-Northfield Public Library District,  
Cook County, Illinois