

**WINNETKA-NORTHFIELD PUBLIC LIBRARY DISTRICT
MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES**

November 22, 2021

I. Call to Order

The meeting was held virtually via ZOOM due to the COVID-19 pandemic. President Ruiz-Funes called the meeting to order at 7:02 p.m. A quorum was present.

II. Roll Call

Present: Trustees Sarah Munoz, Todd Van Neck, Melissa Mitchell, Thomas Sundell, Travis Gosselin, Deborah Vandergrift and President Jean-Paul Ruiz-Funes; and Library Director Monica Dombrowski.

Absent:

Present were library employees Nicola White (Business Services Coordinator) and Mark Swenson (Information Technology Manager). Present were Winnetka residents Marc Hecht, Dan Kinsella, and Jeffrey Liss. Present was Northfield Park District Director George Alexoff.

III. Public Comments

Winnetka resident Marc Hecht commented on the draft strategic plan.

Winnetka resident Dan Kinsella commented on the draft strategic plan.

Director of the Northfield Park District George Alexoff commented on the draft strategic plan.

IV. Approve Minutes

- Approve Minutes of the November 1, 2021 Regular Meeting

President Ruiz-Funes announced the approval of the November 1, 2021 Regular Meeting Minutes.

V. Financial Report

Director Dombrowski and Trustee Vandergrift presented the October 2021 Financial Statements.

VI. Library Report

LIBRARY DIRECTOR'S REPORT:

Director Dombrowski presented the October 2021 Director's Report, which is included in the November 2021 Board Packet.

BOARD PRESIDENT'S COMMENTS:

President Ruiz-Funes commented:

- The trustee's thoughts are with those directly affected by COVID-19 and they wish to thank the first responders and essential workers for their efforts.
- President Ruiz-Funes thanked the patrons who submitted feedback on the draft strategic plan.

VII. Liaisons to Other Organizations-Reports

- *Winnetka Village*- Trustee Mitchell reported that there has been talk about the village budget and upcoming tax levy.
- *Northfield Village*- Trustee Munoz reported that the village discussed the water meter replacement program.

VIII. Unfinished Business

- *Patron Statue Donation*

Director Dombrowski went to visit James Wolter to see the statue and recommended the library accept the donation.

A MOTION was made by Trustee Sundell to accept the Patron Statue Donation.

The MOTION passed on a voice vote.

- *Approval of FY21-22 Tax Levy Ordinance*

A MOTION was made by Trustee Vandergrift to approve the Fiscal Year 2021-2022 Tax Levy Ordinance.

ROLL CALL VOTE:

AYES: Trustees Gosselin, Mitchell, Sundell, Vandergrift, Munoz, Ruiz-Funes, Van Neck

NAYS:

ABSENT:

MOTION CARRIED

- *Discussion and Vote on Draft Strategic Plan*
The Board discussed the draft strategic plan.

A MOTION was made by Trustee Sundell to bring the draft strategic plan to a vote.

ROLL CALL

AYES: Trustees Sundell, Mitchell, Munoz, Gosselin, Vandergrift

NAYS: Trustees Van Neck and Ruiz-Funes

ABSENT:

MOTION CARRIED

A MOTION was made by Trustee Sundell to Approve the Strategic Plan with the exception of the mission statement, which will remain as-is.

ROLL CALL

AYES: Trustees Van Neck, Sundell, Mitchell, Munoz, Gosselin, Vandergrift

NAYS: Trustee Ruiz-Funes

ABSENT:

MOTION CARRIED

IX. New Business

- *Discussion and Vote on Illinois Libraries Present (ILP) IGA**

A MOTION was made by Trustee Van Neck to Approve the Illinois Libraries Present IGA.

The MOTION passed on a voice vote.

- *Discussion and Vote on Timeframes for Agenda Items*

The Board discussed adding suggested timeframes to agenda items and will test this process at the December meeting.

X. Communications

- *The Library will close at 5 p.m. on Wednesday, November 25th and be closed all day on Thursday, November 26th in observance of the Thanksgiving holiday*
- *The next regular meeting will be held on Monday, December 13th at 7pm at the Northfield Library if the mask mandate has been lifted. If it has not, it will be online.*

XI. Public Comments

Winnetka resident Marc Hecht commented on the strategic plan and the tax levy.

Winnetka resident Jeffrey Liss commented on adding timeframes to agenda items.

XII. Adjourn to Closed Session

- Closed Session
5 ILCS 120/2(c)(1): To consider the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee of the library district.

A MOTION to adjourn to closed session was made by Trustee Vandergrift.

The MOTION passed on voice vote and President Ruiz-Funes adjourned to closed session at 8:56 p.m.

XIII. Return to Open Session

The Board returned to Open Session at 9:50 p.m.

XIV. Adjournment

There being no further business to come before the Board, a MOTION to adjourn was made by Trustee Mitchell.

The MOTION passed on a voice vote and President Ruiz-Funes adjourned the meeting at 9:51 p.m.

Respectfully submitted,

Nicola White
Recording Secretary


Melissa Mitchell (Dec 15, 2021 12:41 CST)

Melissa Mitchell, President


Thomas Sundell (Dec 14, 2021 17:29 CST)

Thomas Sundell, Secretary