

**WINNETKA-NORTHFIELD PUBLIC LIBRARY DISTRICT
MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES**

November 1, 2021

Rescheduled from Monday, October 18, 2021

I. Call to Order

The meeting was held virtually via ZOOM due to the COVID-19 pandemic. President Ruiz-Funes called the meeting to order at 6:02 p.m. A quorum was present.

II. Roll Call

Present: Trustees Melissa Mitchell, Deborah Vandergrift, Travis Gosselin, Todd Van Neck, Thomas Sundell, Sarah Munoz and President Jean-Paul Ruiz-Funes; and Library Director Monica Dombrowski.

Absent:

Present were library employees Nicola White (Business Services Coordinator) and Mark Swenson (Information Technology Manager). Present was Marc Futterman from CIVICTechnologies. Present was Diane Shultz from HR Source. Present was Winnetka resident Jeffrey Liss.

III. Public Comments

Winnetka resident Jeffrey Liss commented on the draft strategic plan.

IV. Approve Minutes

- Approve Minutes of the September 20, 2021 Special Meeting
- Approve Minutes of the September 20, 2021 Regular Meeting

President Ruiz-Funes announced the approval of the September 20, 2021 Special Meeting Minutes and the September 20, 2021 Regular Meeting Minutes.

V. Financial Report

Director Dombrowski presented the September 2021 Financial Statements.

VI. Library Report

LIBRARY DIRECTOR'S REPORT:

Director Dombrowski presented the September 2021 Director's Report, which is included in the October 2021 Board Packet.

BOARD PRESIDENT'S COMMENTS:

President Ruiz-Funes commented:

- The trustee's thoughts are with those directly affected by COVID-19 and they wish to thank the first responders and essential workers for their efforts.

VII. **Liaisons to Other Organizations-Reports**

- *Winnetka Village*- Trustee Mitchell stated that there was nothing to report that would impact library business.
- *Northfield Village*- Trustee Munoz stated that there was nothing to report that would impact library business.

VIII. **Unfinished Business**

- Director Dombrowski will view the statue offered for the library grounds and report to the Board at the November 15th meeting.

IX. **New Business**

- *Discuss December Board Meeting Date*

The Board decided to reschedule the December 20th meeting to December 13th.

- *Presentation and Discussion of Draft Strategic Plan by Marc Futterman*
Marc Futterman from CIVICTechnologies presented the draft strategic plan.

The Board discussed the plan and asked Director Dombrowski to solicit feedback from the community on the draft. The Board will further discuss the plan and community feedback at the November 15th meeting.

- *Discuss Draft Levy Ordinance*

Director Dombrowski presented the draft Levy Ordinance for Fiscal Year 2022-2023. The Board agreed on the 2% increase that Director Dombrowski recommended and will vote on the ordinance at the November 15th meeting.

X. **Communications**

- *The next regular meeting will be held on Monday, November 15th at 7 p.m. at the Northfield Library if the mask mandate is lifted. Otherwise, it will be held online as a virtual meeting.*

XI. Public Comments

Winnetka resident Jeffrey Liss commented on the draft strategic plan.

XII. Adjournment

There being no further business to come before the Board, a MOTION to adjourn was made by Trustee Sundell.

The MOTION passed on a voice vote and President Ruiz-Funes adjourned the meeting at 9:10 p.m.

Respectfully submitted,

Nicola White
Recording Secretary


Travis Gosselin, Vice President and
Acting President


Thomas Sundell, Secretary