

**WINNETKA-NORTHFIELD PUBLIC LIBRARY DISTRICT  
MINUTES OF A STUDY SESSION  
OF THE BOARD OF TRUSTEES**

June 3, 2020

**I. Call to Order**

The meeting was held virtually via Zoom due to the COVID-19 pandemic. President Ruiz-Funes called the meeting to order at 7:01 p.m. A quorum was present.

**II. Roll Call**

Present: President Jean-Paul Ruiz-Funes, and Trustees Suzie Shoup, Brian Johnson, Travis Gosselin, Raheela Anwar, and Katherine Casale MacNally; and Interim Library Director Emily Compton-Dzak.

Absent: Trustee Deborah Vandergrift

Present were library employees; Nicola White (Administrative Assistant) and Mark Swenson (Head of Information Technology). Present was Winnetka resident Jeffrey Liss.

**III. Public Comments**

No public comments.

**IV. Discussion of Budget for Fiscal Year 2020-2021**

Interim Director Compton-Dzak presented the budget draft for fiscal year 2020-2021. The Board discussed the budget.

**V. Update on District Reopening Plans**

Interim Director Compton-Dzak reported:

- The first two days of curbside pickup went very smoothly, with 100% of appointments booked.
- The next phase of the reopening plan is accepting returns; the management team is finalizing that procedure and hopes to have a start date for returns soon.
- RAILS is planning to restart deliveries within the next two weeks and is recommending a 7-day quarantine for returned materials.
- Northshore libraries are communicating closely about building reopening plans; most directors have stated that their building reopening dates are solidly TBD.

**VI. Public Comments**


Winnetka resident Jeffrey Liss commented on the District's reopening plans and curbside pickup service.

**VII. Adjournment**

There being no further business to come before the Board, a MOTION to adjourn was made by Trustee Anwar and seconded by Trustee Casale MacNally. The MOTION passed on a voice vote and President Ruiz-Funes adjourned the meeting at 7:55 p.m.

Respectfully submitted,

Nicola White  
Recording Secretary

  
\_\_\_\_\_. Jean-Paul Ruiz-Funes, President

  
\_\_\_\_\_. Suzanne Shoup, Secretary