

**WINNETKA-NORTHFIELD PUBLIC LIBRARY DISTRICT
MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES**

April 18, 2022

I. Call to Order

The meeting was held at the Winnetka Library, 768 Oak Street, Winnetka, Illinois. President Mitchell called the meeting to order at 7:00 p.m. A quorum was present.

II. Roll Call

Present: Trustees Sarah Munoz, Todd Van Neck, Travis Gosselin, Katherine Casale MacNally, Thomas Sundell and President Melissa Mitchell; and Library Director Monica Dombrowski.

Absent: Trustee Deborah Vandergrift

Present were library employees Nicola White (Business Services Coordinator), Mark Swenson (Information Technology Manager), and Melissa Morgan (Branch Services Manager). Present were Winnetka residents Marc Hecht, Jeffrey Liss, and Alexander Ross.

III. Public Comments

Winnetka resident Marc Hecht commented on the Library Park land.

IV. Approval of Minutes

- Approve Minutes of the March 21, 2022 Regular Meeting

President Mitchell announced the approval of the March 21, 2022 Regular Meeting Minutes.

V. Financial Report

Director Dombrowski presented the March 2022 Financial Statements.

VI. Library Report

LIBRARY DIRECTOR'S REPORT:

Director Dombrowski presented the March 2022 Director's Report, which is included in the April 2022 Board Packet.

VII. Liaisons to Other Organizations-Reports

- *Winnetka Village*- President Mitchell reported that the Village of Winnetka has announced that the Independence Day parade will be happening this year, along with the fireworks. She also reported that the Winnetka Public Nursery School Children's Fair is returning this year from June 9th-11th, and the Music Festival will be held on June 18th.
- *Northfield Village*- Trustee Munoz stated that there was nothing new to report. President Mitchell reported that the Northfield Market Music and More will be every Wednesday for 10 weeks starting in June; the library will be attending.

VIII. Unfinished Business

- *Committees & Assignments*

The following Board committees were assigned:

- Budget & Facilities: Trustees Vandergrift & Casale MacNally
- Personnel: Trustees Gosselin & Van Neck
- Community Outreach: Trustees Munoz & Sundell

President Mitchell may assist and attend committee meetings, as needed.

- *Update on Selection of Facility Feasibility Study Firm*

Director Dombrowski reported that the team selected Engberg Anderson to complete the Facility Feasibility Study.

IX. New Business

- *Stats Comparison in Board Report*

The Board decided that in future board reports, the comparisons of statistics would be solely to the immediately preceding year's statistics.

- *Conversion of May 2nd Study Session to Finance Committee Meeting*

The Board decided to convert the Study Session on May 2nd to a Budget Study Session.

- *Q3 Strategic Planning Update*

Director Dombrowski reported on the progress made on the Strategic Plan during the third quarter of the fiscal year.

X. Communications

- *The next regular meeting will be held on Monday, May 16th at 7 p.m. at the Winnetka Branch.*
- *The budget study session will be held on Monday, May 2nd at 7 p.m. at the Winnetka Branch.*

XI. Public Comments

Winnetka resident Marc Hecht commented on the PLA conference and the potential acquisition of Library Park land.

Winnetka resident Jeffrey Liss commented on the use of the phrase "Fourth of July" as opposed to "Independence Day" in both Village and Library communications surrounding the holiday.

Winnetka resident Marc Hecht commented on the board meeting minutes.

Winnetka resident Alexander Ross commented on the facilities feasibility study.

XII. Adjourn to Closed Session

- **Closed Session**

5 ILCS 120/2(c)(5): To consider the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

A MOTION to adjourn to Closed Session was made by Trustee Sundell.

President Mitchell adjourned to Closed Session at 8:44 p.m.

XIII. Return to Open Session

XIV. Vote to Explore/Pursue Acquisition of Library Park

A MOTION to Explore/Pursue Acquisition of Library Park was made by Trustee Gosselin.

The MOTION passed on voice vote.

A MOTION to Conduct an Independent Appraisal of Library Park Land was made by Trustee Casale MacNally.

ROLL CALL VOTE:

AYES: Trustees Munoz, Van Neck, Gosselin, Casale MacNally and Sundell

NAYS:

ABSENT/ABSTAINING: Trustee Vandergrift

MOTION CARRIED

XV. Adjournment


There being no further business to come before the Board, a MOTION to adjourn was made by Trustee Casale MacNally.

President Mitchell adjourned the meeting at 9:17 p.m.

Respectfully submitted,

Nicola White
Recording Secretary


Melissa Mitchell (May 30, 2022 16:59 CDT) Melissa Mitchell, President


Thomas Sundell (May 31, 2022 18:46 CDT) Thomas Sundell, Secretary