

**WINNETKA-NORTHFIELD PUBLIC LIBRARY DISTRICT
MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES**

March 21, 2023

I. Call to Order

The meeting was held at the Northfield Library, 1785 Orchard Ln, Northfield, Illinois. President Mitchell called the meeting to order at 7:02 p.m. A quorum was present.

II. Roll Call

Present: Trustees Matt Kinnich, Sarah Munoz, Ranjini Shankar, Travis Gosselin, Thomas Sundell and Board President Melissa Mitchell; and Library Director Monica Dombrowski.

Absent: Trustee Deborah Vandergrift

Present were library employees Nicola White (Business Services Coordinator) and Steve Kline (Digital Services Manager). Present was Brooke Irving from SMC. Present were Winnetka residents Marc Hecht and Jeffrey Liss.

III. Public Comments

Winnetka resident Marc Hecht commented on the homebound delivery services, the facility development plans, and book purchasing costs.

IV. Approval of Minutes

- Approve Minutes of the February 20, 2023 Regular Meeting

President Mitchell announced the approval of the February 20, 2023 Regular Meeting Minutes.

V. Financial Report

Director Dombrowski presented the February 2023 Financial Statements.

VI. Library Report

LIBRARY DIRECTOR'S REPORT:

Director Dombrowski presented the February 2023 Director's Report, which is included in the March 2023 Board Packet.

VII. Liaisons to Other Organizations-Reports

- *Winnetka Village*- President Mitchell reported that a portion of Hibbard Road will be closed next week for construction.
- *Northfield Village*- Trustee Munoz reported that there is a proposal to allow establishments to have machines that can be used for videogaming. She also reported that the Bosworth Bridge is closed for construction.

VIII. Unfinished Business

- *Library Park Sign Update*
Director Dombrowski provided updated samples for signage to place along Green Bay Road and gathered feedback from the trustees.

IX. New Business

- *Winnetka Elevator Rehab Project Bid Recommendation and Vote*
Brooke Irving from SMC presented the elevator rehab project bids and SMC's recommendation.

A MOTION to Approve the Winnetka Elevator Rehab Project Bid was made by Trustee Munoz.

ROLL CALL VOTE:

AYES: Trustees Kinnich, Munoz, Shankar, Gosselin, and Sundell

ABSENT/ABSTAINING: Trustee Vandergrift

NAYS: 0

MOTION CARRIED

- *Decennial Committees on Local Government Efficiency Act*
Director Dombrowski explained the requirements of the act and the Board elected to schedule a special meeting on Monday, May 1, 2023 to hold the first Decennial Committee meeting, followed by the draft budget review.
- *Discussion and Vote on Revised Patron Behavior Policy*
A MOTION to Approve the Revised Patron Behavior Policy (now called the Patron Conduct Policy) given the recommended corrections was made by Trustee Gosselin.

The MOTION passed on a voice vote.

X. Communications

- *The next regular meeting will be held on Monday, April 17th at 7 p.m. at the Winnetka Branch.*

XI. Public Comments

Winnetka resident Jeffrey Liss commented on the Patron Conduct Policy and the new library sign.

XII. Adjourn to Closed Session

- **Closed Session**

5 ILCS 120/2(c)(5): To consider the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

A MOTION to adjourn to closed session was made by Trustee Gosselin.

The MOTION passed on a voice vote and President Mitchell adjourned to closed session at 8:42 p.m.

XIII. Return to Open Session

XIV. Adjournment

There being no further business to come before the Board, a MOTION to adjourn was made by Trustee Gosselin.

The MOTION passed on a voice vote and President Mitchell adjourned the meeting at 9:45 p.m.

Respectfully submitted,

Nicola White
Recording Secretary

 Melissa Mitchell, President

 Thomas Sundell, Secretary