

**WINNETKA-NORTHFIELD PUBLIC LIBRARY DISTRICT
MINUTES OF A REGULAR MEETING OF THE
BOARD OF TRUSTEES**

April 21, 2025

I. Call to Order

The meeting was held at the Winnetka Library, 768 Oak St., Winnetka, Illinois. President Mitchell called the meeting to order at 7:00 p.m. A quorum was present.

II. Roll Call

Present: Trustees Laura Freechack, Matt Kinnich, Sarah Munoz, Ranjini Shankar, Thomas Sundell, Sarah Tegel, and Board President Melissa Mitchell; and Library Exec. Director Monica Dombrowski.

Present was library employee Mark Swenson.

Present were Winnetka/Northfield residents Jenny Fisher, Lindsay Jenkins, Lara Scarborough, and Malcolm Sturgis.

III. Public Comments

No public comments.

IV. Approval of Minutes

Approve minutes of the March 17, 2025 regular meeting.

President Mitchell announced approval of the March 17, 2025 Regular Meeting Minutes.

V. Financial Report

Trustee Munoz presented the March 2025 Financial Statement. It was noted that Federal funding cuts may impact interlibrary material loans under RAILS in the following year.

VI. Library Reports

Library Director's Report

Exec. Director Dombrowski presented the March 2025 Director's Report, which was included in the board packet for April 21, 2025.

Board President's Report

President Mitchell had nothing to report.

VII. Liaison Reports

Winnetka Village – Trustee Tegel spoke of potential parking issues when the One Winnetka project kicks, as parking will be reduced on Elm and Lincoln Streets.

Northfield Village – Trustee Kinnich reported the Village of Northfield will be reviewing zoning, which could alter areas open to residences.

VIII. Unfinished Business

- *Update on Library Building Projects*
Exec. Director Dombrowski outlined the progress of re-roofing the Northfield building, and its impact, which caused the library branch to be closed three days. While there are further steps the roofers will take in the weeks ahead (e.g., metal edging and coating), it is not expected to require closing the library. The Northfield architect selection process is temporarily on hold as new trustees take their roles in the village in May. The Safety construction for the Winnetka building is scheduled to commence on May 27.
- *Approval of FY25-26 Board Meeting Dates*
The ordinance included in the April board packet, reflecting the changes requested in the March board meeting, was approved on motion of Trustee Munoz and by voice vote.

IX. New Business

- *Discussion of the Budget Study Session Meeting*
Exec. Director Dombrowski proposed that the trustees meet on the FY25-26 budget draft on June 2 at the Northfield library. The trustees agreed.
- *Discussion on the draft FY26-30 Strategic Plan*
Exec. Director Dombrowski presented the draft Strategic Plan, developed in conjunction with Trustee Shankar and library staff, based on survey results and library stats. Discussion ensued over the proposed new vision statement as well as over the data supporting the respective priorities. The trustees directed the Exec. Director to prepare a preamble to the plan addressing the input/data sources used in developing the plan.

X. Communications

The next regular meeting of the board will be held on Monday, May 19, at 7 p.m. at the Winnetka Library.

XI. Public Comments

No public comments.

XII. Move to Closed Session

A Motion to move was made by Trustee Munoz to move into closed session pursuant to 5 ILCS 120/2(c)(3) To consider the selection of a person to fill a public office when the public body is given power to appoint under law or ordinance.

The Motion passed on voice vote and President Mitchell moved the meeting at 8:25 p.m.

XIII. Return to Open Session

Returning to Open Session at 9:42 p.m.

XIV. Adjournment

There being no further business to come before the Board, a Motion to adjourn was made by Trustee Munoz.

The Motion passed on voice vote and President Mitchell adjourned the meeting at 9:43 p.m.

Respectfully submitted,

Thomas Sundell
Board Secretary

 Melissa Mitchell, President
 Thomas Sundell, Secretary

