

**WINNETKA-NORTHFIELD PUBLIC LIBRARY DISTRICT  
MINUTES OF A REGULAR MEETING OF THE  
BOARD OF TRUSTEES**

September 15, 2025

**I. Call to Order**

The meeting was held at the Northfield Library, 1785 Orchard Lane, Northfield, Illinois. President Freechack called the meeting to order at 6:35 p.m. A quorum was present.

**II. Roll Call**

Present were Trustees Matt Kinnich, Sarah Munoz, Ranjini Shankar, Jenny Fisher and Sarah Tegel; Board President Laura Freechack; and Library Executive Director Monica Dombrowski.

Absent was Trustee Lindsay Jenkins.

Present were library employees Mark Swenson, Luvia Melero and Pim Halka.

Present was Northfield Village Manager, Patrick Brennan, and Northfield resident and Northfield Village Library liaison, Matt Galin.

**III. Public Comments**

No public comments.

**IV. Consent Agenda**

- *Approval of August 18, 2025 Regular Meeting Minutes*
- *Approval of August 2025 Revenue & Expense Summary*
- *Approval of August 2025 Bill List*

The Consent Agenda was approved upon motion by Trustee Munoz, and confirmed by voice vote.

**V. Library Reports**

- *Director's Report*

Exec. Director Dombrowski presented the September 2025 Director's Report, which was included in the board packet for the September 15, 2025 Regular Meeting.

- *President's Comments*

President Freechack noted that the Winnetka Caucus Council annual survey results were largely positive regarding the library district; she will meet with the New Trier School Board President, the D36 School Board President, and the Winnetka Village and Parks Board Presidents quarterly; and the board will evaluate hiring Deiters & Todd Library Consulting to conduct a training session on director evaluations.

**VI. Village Reports**

• *Winnetka Report*

Trustee Fisher shared that Winnetka has a new e-scooter policy with an e-bicycle policy forthcoming, and an affordable housing policy was adopted by the Village Council.

• *Northfield Report*

No report.

**VII. Unfinished Business**

• *Update on Building Projects*

Exec. Director Dombrowski reported that regarding the Winnetka project, interior projects have been completed aside from one door which will be completed in October; new exit sidewalks have been poured; and the new youth flooring will be sealed.

Regarding Northfield: Village Manager Patrick Brennan discussed the draft IGA Memo between the Village of Northfield and the Library District outlining the proposed working relationship and financial partnership being considered for the renovation project. The memo is scheduled to be approved at the Village's October meeting. The Village has also chosen to move to its second-choice architecture firm for the project.

**VIII. New Business**

No new business.

**IX. Communications**

Next regular meeting: Monday, October 20, 2025 at Winnetka Library.

**X. Public Comment**

No public comment.

**XI. Adjournment**

There being no further business to come before the Board, a motion to adjourn was made by Trustee Kinnich.

The motion passed on voice vote and President Freechack adjourned the meeting at 7:32 p.m.

Respectfully submitted,

Sarah Tegel  
Board Secretary

\_\_\_\_\_ Laura Freechack, President

\_\_\_\_\_ Sarah Tegel, Secretary