

**WINNETKA-NORTHFIELD PUBLIC LIBRARY DISTRICT  
MINUTES OF A REGULAR MEETING OF THE  
BOARD OF TRUSTEES**

August 18, 2025

**I. Call to Order**

The meeting was held at the Winnetka Library, 768 Oak St., Winnetka, Illinois. President Freechack called the meeting to order at 7:01 p.m. A quorum was present.

**II. Roll Call**

Present were Trustees Matt Kinnich, Ranjini Shankar, Lindsay Jenkins, Sarah Munoz, and Sarah Tegel; Board President Laura Freechack; and Library Executive Director Monica Dombrowski.

Trustee Jenny Fisher was absent.

Present was library employee Mark Swenson.

Present was Northfield resident and Northfield Village Library liaison, Matt Galin.

**III. Public Comments**

No public comments.

**IV. Consent Agenda**

- *Approve July 21, 2025 Regular Meeting Minutes*
- *Approval of July 2025 Revenue and Expense Summary*
- *Approval of July 2025 Bill List*
- *Approval of Updated Board Bylaws*

The Consent Agenda was approved upon motion by Trustee Munoz, and confirmed by voice vote.

**V. Library Reports**

- *Director's Report*

Exec. Director Dombrowski presented the August 2025 Director's Report, which was included in the board packet for August 18, 2025.

- *President's Comments*

President Freechack noted that the Winnetka Caucus Council annual survey had closed, and one question pertaining to the library had been changed at her request.

**VI. Village Reports**

- *Winnetka Report*

No report.

- *Northfield Report*

Trustee Jenkins reported that Northfield is considering implementing new regulations for e-bike and scooter usage.

**VII. Unfinished Business**

- *Update on Building Projects*

Exec. Director Dombrowski reported that there are some delays in finishing the interiors of the Winnetka project, but the external work including the new doors and sidewalk has proceeded as planned. In Northfield, she has met with the Village Manager to discuss a draft memo of understanding for a long-term lease and the renovation project.

**VIII. New Business**

- *Discussion & Vote on June Study Session for FY25-26 Working Budget*

The board set a date of June 2, 2026 for this session upon motion by Trustee Shankar and approval by voice vote.

- *Discussion & Vote on Board Meeting Time*

The board voted to begin meetings at 6:30 pm upon motion by Jenkins and approval by voice vote.

- *Discussion of Draft FY25-26 Budget & Appropriation*

Exec. Director Dombrowski presented the Draft FY25-26 Budget & Appropriation, which was included in the board packet for August 18, 2025.

**IX. Communications**

End of Summer Party: Sunday, August 24 at Hubbard Woods Park (1-3pm).

District facilities closed Sunday, August 31 & Monday, September 1 for Labor Day.

Next regular meeting: Monday, September 16, 2025 at 6:30 pm at Northfield Library.

**X. Public Comment**

Winnetka resident Jeffrey Liss discussed the meeting time change to 6:30 pm and feels that 7 pm is a more convenient time for residents to participate in meetings.

**XI. Adjournment**

There being no further business to come before the Board, a motion to adjourn was made by Trustee Kinnich.

The motion passed on voice vote and President Freechack adjourned the meeting at 7:42 p.m.

Respectfully submitted,

Sarah Tegel  
Board Secretary

Laura Freechack Laura Freechack, President  
Sarah Tegel Sarah Tegel, Secretary